

RISK ASSESSMENT SRA 56

Activity covered by this assessment	Location	Date
Covid 19 Secure	Client sites (commercial)	23 July 2020

Significant Hazards - using Risk Matrix - P x S

Assessment of Risk

		Low	Medium	High
A	Biological hazards, contracting Covid 19			25
B				
C				
D				
E				
F				
G				

Persons at Risk:- Operative–site staff–visitors–public–others within the immediate vicinity of the work area

Control Measures to be taken to eliminate or reduce the risk of the above hazards causing harm

Compliance with:
 Evotech Covid 19 Infection Control Policy
 Evotech Covid 19 Information Sheet
 NHS provides advice on what CV19 is, what the risks are, the symptoms, how CV19 is spread, and how to avoid catching or spreading germs (simple Do’s and Don’ts):<https://www.nhs.uk/conditions/coronavirus-covid-19/>
 Government advice regarding face coverings has changed from 24/07/2020. Follow the link below for further details:
<https://www.gov.uk/government/publications/face-coverings-when-to-wear-one-and-how-to-make-your-own/face-coverings-when-to-wear-one-and-how-to-make-your-own>
 The WHO (World Health Organisation) provides awareness information regarding CV19:
<https://openwho.org/courses/introduction-to-ncov>
 NHS 111 online provides advice on when to self-isolate and access to an online interactive and personal checklist:
<https://111.nhs.uk/covid-19>
 Specific information about working on client commercial premises has been issued in the Evotech Infection Control Policy document which is updated weekly, or as changes in government advice is issued. However; for ease of information this advice has been repeated below:

Working in client premises and/or public spaces
 Our clients will have produced a building specific risk assessment for Covid 19 Secure, ensure that you have read and understood this document before
 At all times follow the precautionary hygiene and safety measures set out within our general advice bulletins previously issued, which are:
 Avoid touching surfaces used by the general public or surfaces within workplaces unnecessarily, e.g. door handles, push buttons, keyboards. Obviously, there is need to touch such surfaces, e.g. handrails for your own safety. In such cases, avoid touching your mouth, nose or eyes and wash your hands thoroughly or use an alcohol-based hand gel or soap and warm water as soon as possible.
 Treat any cuts promptly with an anti-septic cream and use a plaster to prevent infections.
 Regular use of a moisturising hand cream is advisable.
 Keep your tool boxes, tools, interior of car/van surfaces, phone/mobile phones, keyboards and other regularly used surfaces clean, by using a suitable disinfecting wipes (these can be purchased with company credit cards or will be provided upon request by your line manager) on a regular basis.
 When you arrive at the customer premises, avoid touching entry buttons/intercoms and doors/door handles – use a tissue if practical and dispose of immediately.
 Keep your distance from persons when you arrive and do not shake hands or have any other close contact; the recommended distance is 2 metres.
 Use your own pen when signing in and do not share any tools or equipment that has not been thoroughly sanitised, by **YOU!**
 Wash your hands thoroughly with soap and preferably warm water for approx. 20 seconds as soon as possible after arrival.
 If using customer provided desk facilities, wipe down the desk/work surface using a suitable commercial disinfecting wipe.
 Think of other people when coughing and sneezing, and the use of tissues is recommended, which should be disposed of immediately. Don’t forget about hand hygiene.
 If another person is showing symptoms that may be Coronavirus, move away immediately to a safe distance (at least 6 feet/2 metres); if necessary, remove yourself from the immediate area and phone or email the helpdesk, line manager or HR to request advice. If you believe you

may have been exposed to any potential contaminants immediately wash your exposed skin using the nearest washrooms. Report the incident as you would report an accident or near miss.

The above controls have been selected to eliminate, minimize and protect the health and safety of operatives and others that may be affected by the above activities. These controls have been designed to protect against the hazards recorded and should only be used in relation to those specific site conditions.

Avoid close contact with any other persons during your visit if practical. Use social distancing guidelines. Where social distancing is not possible, face coverings should be used for the duration of this period of close proximity. Keep duration as short as possible.

Wash your hands at least every 2 hours as stated above or use hand gel if necessary. If you must touch doors/door handles etc. when moving about the premises/using the toilet facilities, wash your hands and use disposable towels if practical and dispose of immediately.

Generally, avoid touching your face, if you must, clean hands as above prior to doing so.

If there is any incident of a person at the customer premises having symptoms which may be Coronavirus, follow the relevant measures within our staff guidance communication, updated each Friday.

When you arrive home, ensure you wash hands immediately.


Risk assessment to be reviewed within 1 month or as and when official advice changes.

RISK ASSESSMENT


Assessment of remaining risks:

		RISK ASSESSMENT SRA		
		Low	Medium	High
A	Biological hazards, contracting Covid 19		5	
B	0			
C	0			
D	0			
E	0			
F	0			
G	0			


This assessment is to be reviewed annually or when changes occur.

ASSESSMENT UNDERTAKEN:			
Signed:		Name:	Mark O'Grady
Date of Assessment:	19/05/2020	Assessment Review:	19/06/2020

This assessment is to be reviewed annually or when changes occur.

ASSESSMENT UNDERTAKEN:			
Signed:		Name:	Mark O'Grady
Date of Assessment:	19/06/2020	Assessment Review:	20/07/2020

This assessment is to be reviewed annually or when changes occur.

ASSESSMENT UNDERTAKEN:			
Signed:		Name:	Mark O'Grady
Date of Assessment:	23/07/2020	Assessment Review:	24/08/2020

This assessment is to be reviewed annually or when changes occur.

ASSESSMENT UNDERTAKEN:

Signed:

Name:

Date of Assessment:

Assessment Review: